

October 25, 2022

## **HVAC Project Manager/Estimator**

Aldag / Honold Mechanical, Inc. is a family-owned design/build contractor providing mechanical services for the last 100 years in the Lakeshore area. With a state-of the-art fabrication facility and innovative staff, we are committed to staying ahead of the construction trends to provide our customers with the best possible service. At Aldag/Honold, we hold true to our mission of creating quality environments to work and live. While doing this for our customers, we also strive to create a quality working environment for our valued employees. At Aldag/Honold, we know the importance of family and offer a laid-back, flexible, professional workplace.

As an HVAC Project Manager/Estimator, you will be part of a management team responsible for creating relationships with customers, estimating projects, engineering projects, managing projects, and keeping an open line of communication between coworkers and customers.

## **Essential Functions**

- Estimate plan & spec and design/build projects
- Communicate effectively with customers, vendors, subcontractors, and other team members
- Effectively manage field personnel, material/equipment deliveries, and jobsite safety with an end goal of meeting and exceeding the customer's project deadlines and expectations
- Provide a level of service to our customers that shows both experience and professionalism
- Effectively track project costs weekly by utilizing company accounting software
- Visit jobsites for estimating purposes and project update meetings
- Other duties as assigned

## Qualifications

- Engineering or construction management degree or equivalent field experience
- Basic knowledge of Microsoft Office Suite
- Ability to learn trade-specific forms of software
- Mechanical aptitude with math and reading competencies
- Good communication between coworkers, customers, and vendors
- Reliable, strong work ethic, team player, self-motivated
- Safety conscious with a general knowledge of OSHA laws
- Ability to work in a variety of environments including heights, confined spaces, hot/cold weather, etc.

## Benefits

- Competitive pay
- Full paid health, dental, and vision insurance premiums
- Employer matched 401k